

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES  
FOR JANUARY 16, 2008-WEDNESDAY

Members Present: Rick Wachtel, Bob Burkhart, Hunter Wilson, Steve Cox, and Bob McMillan

Absent: Col. Jim Reuss

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Ron Porterfield, Bobbie Miller, A. J. Kaziak, Rob Garrett, Rich Talbott, Col. Bill Burkhart, Bob Sagers, Dan Chrisinger, Linda Statler, George Smith, and Hank Willard

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the terminal conference room.

Bob McMillan made a motion to approve as written and submitted the Airport Authority meeting minutes of December 5, 2007 with Hunter Wilson giving a second. All were in favor. The motion was carried.

Mr. McMillan asked to be excused and had to leave the meeting.

1<sup>ST</sup> ITEM ON THE AGENDA: PETITION FROM CITIZENS

Bob Sagers requested a copy of the last quarter budget report. He also requested test results on the weight bearing on the apron. Bill Walkup explained that these tests will be done in the spring.

2<sup>ND</sup> ITEM ON THE AGENDA: A.I.P. PROJECT UPDATE

Bill Walkup explained that all projects are in winter shutdown. There should be a users meeting to discuss the MOS sometime in February or March. Bill reported that the next projects at the airport through the AIP will be to rehab the taxilanes and taxiway E, to finish parking and apron areas, and to replace the old beacon.

3<sup>RD</sup> ITEM ON THE AGENDA: CROSSWIND RUNWAY REPORT

Rick Wachtel gave the history that the 17/35 Runway was closed permanently due to the construction at the Air National Guard for the C-5 conversion. Since that time, Chapman Technical Group was tasked to design a crosswind runway. They designed two separate runways. The longest runway designed would need some additional acreage needed (approx. 2 acres) was in the Tiger Land Lease. Hunter Wilson made a motion to allow the Chairman to write a letter to the Tiger Building Trustees to release approximately 2 acres of the 9 acre option right of first refusal item in the land lease. Steve Cox seconded the motion. All were in favor. The motion was carried.

Mr. McMillan was absent at this time for this vote.

4<sup>TH</sup> ITEM ON THE AGENDA: THE RUNWAY RESTARANT LEASE

Rick stated that The Runway Restaurant Lease was effective December 1, 2006 to December 1, 2007. At the December meeting, the Airport Authority voted to extend the Restaurant Lease for two months at the current rent and conditions. This keeps the lease effective from December 1, 2007 to February 1, 2008. Ms. Linda Statler owner of The Runway Restaurant spoke to the members about the problems she has been having with the equipment, heat, air conditioning and lack of business she has been experiencing. She asked that her rent not be increased at this time. After discussion, Steve Cox made a motion to renew The Runway Restaurant Lease for six months at a rent of \$ 650.00 per month with Bob Burkhart giving a second. All were in favor. The motion was carried. This would make the Runway Restaurant Lease effective February 1, 2008 to August 1, 2008 at the rent of \$650.00 and under the same terms and conditions.

Ms. Statler agreed to this motion.

5<sup>TH</sup> ITEM ON THE AGENDA: THE BOYD GROUP STUDY

Rick stated that the Airport Authority requested funding from the WV Aeronautics Commission to contract The Boyd Group to do a feasibility study for the Airport. The WV Aeronautics Commission approved this funding request for \$ 9,750.00. Steve Cox made a motion to allow the Chairman and/or the Airport Manager to execute the Contract with The Boyd Group with Hunter Wilson giving a second. All were in favor. The motion was carried.

6<sup>TH</sup> ITEM ON THE AGENDA: AIR SHOW UPDATE

Bill Walkup reported that he met with Mr. Bill Finagin in December. There are tentative 12 different acts to participate in the September 20 and 21 Air Show. The committee anticipates there to be some increases in the costs since the last Air Show. The Air Show did not get any major military teams. Sponsorship allocations are beginning.

OTHER BUSINESS:

Rick mentioned that the Civil Air Patrol in Martinsburg received an \$ 8,000.00 grant from the WV Aeronautics Commission to help with the new hangar for installation of doors.

Rick stated that there was some research done to the WV Board of Risks. Airport Authorities are not eligible to be included in the WV Board of Risks. There will be some inquiries as to the reason for this exclusion.

Rick also stated that the Ethics Commission is holding an ethics meeting for several board members in the county at 2:00 on January 17<sup>th</sup> at the Berkeley County Chambers.

Col. Bill Burkhart announced that an additional 50.2 million dollars in funding has been approved. These funds will be used on the west end and the overruns.

Rick also stated that the WV Aviation Summit will be hosted by the Eastern WV Regional Airport and will most likely be the 1<sup>st</sup> weekend/week in August. They usually are held on Sunday, Monday and Tuesday.

The next Airport Authority meeting will be on February 6, 2008.

Bob Burkhart made a motion to go into executive session with Steve Cox giving a second. All were in favor. The motion was carried.

#### Executive Session

Hunter Wilson made a motion to come out of executive session at 9:06 a.m. and to adjourn the regular meeting with Steve Cox giving a second. All were in favor. The motion was carried.

There were no motions or any action taken during the executive session.

The meeting was adjourned.