

**EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING
ON FEBRUARY 4, 2009 –WEDNESDAY**

Members Present: Rick Wachtel, Col. Jim Reuss, Hunter Wilson, Bob McMillan and Steve Cox.

Absent Members: Bob Burkhart

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Ron Porterfield, George Smith, Mike Folk, Rich Talbott, Bob Sagers, A.J. Kaziak, Col. Bill Burkhart, Chief Rick Alderton, and Sarah Via.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the conference room of the terminal building.

Steve Cox had some corrections to make to the minutes due to the printer not copying the pages in order. Hunter made a motion to approve the January 14, 2009 Airport Authority meeting minutes as corrected with Steve Cox giving a second. All were in favor. The motion was carried.

Steve Cox made a motion to approve as written and submitted the January 22, 2009 Special Airport Authority meeting with Col. Reuss giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current bank balance of \$ 172.87.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

Rich Talbott stated that he knew other organizations to have mission statements. He wanted to know if the Airport Authority had a mission statement. Rick stated that he did not think that there was a formal mission statement. The members told those present that if they wanted to draft a mission statement for the Airport Authority to review that they were welcome to do so.

Mike Folk had a question about the lighting system having problems with some trees as mentioned at a previous meeting a few months ago. Col. Burkhart stated that it was only a discussion that FAA wanted to know if any trees were in the sight of the MALSR lighting system and that no action was needed. He also wanted to know if the Airport Authority financial statements were published in the paper as stated in the WV Code. Neither Rick Wachtel nor any other members were aware of this part of the code. Mr. Folk read this state code. He also wanted to know why Jetlink did not have to have a written application to do business on the airport. Bill Walkup replied that Jetlink bought an existing business and did not need to have an application.

Rick Wachtel reminded Mike Folk that his five minutes were up. He continued to speak. He wanted to know how much business Mr. Wachtel's business does with Arcadia Aviation. Rick responded stating that he spoke to the Ethics Commission about this issue they found no conflict. Mr. Wachtel stated that he

would give Mr. Folk that review document. Mr. Wachtel stated that Mr. Folk's time was up and he continued to speak a few more minutes before sitting down.

2ND ITEM ON THE AGENDA: A.I.P. PROJECT UPDATES

Bill Walkup explained that the next Fiscal Year 2009 project is to rehabilitate the ramp apron. Borings are complete on the ramp apron for this year's project. This project should be approved by FAA in April or May 2009. The Minimum Operating Standards and Rules and Regulations have been reviewed by the committee and will be ready for the members to review. Hunter Wilson made a motion to allow the Airport Authority meet to discuss the MOS and Rules and Regulations on Wednesday February 18, 2009 at 3:00 in the afternoon in the conference room at the airport to come out with a document to be put out to the public. Col. Reuss seconded the motion. All were in favor. The motion was carried.

3RD ITEM ON THE AGENDA: JOINT USE AGREEMENT UPDATE

Rick Wachtel stated that one reason that the Airport Authority is broke is because there is still no money coming in from the Joint Use Agreement. These documents are held up at the Guard Bureau in Washington D. C. and no word has been received on the status of the Joint Use Agreement. Rick reiterated that negotiations have been ongoing since September 2008. Bill Walkup did want to make it clear that this situation with the Guard Bureau does not in no way interfere with the relationship that the Airport Authority has with the 167th Air National Guard. The relationship with the 167th is very strong.

4TH ITEM ON THE AGENDA: 2ND FY QUARTERLY BUDGET REPORT

The members received a copy of the 2nd Quarter FY Budget report prior to this meeting for their review. This quarter covers the period between October 1, 2008 to December 31, 2008. The beginning balance on October 1st was \$ 20,717.04. The income for this quarter was \$ 45,943.99 and the expenses for this quarter were \$ 54,245.26. This leaves a balance on December 31, 2008 of \$ 12,415.77. Steve Cox made a motion to approve the 2nd Quarter FY budget report as submitted with Bob McMillan giving a second. All were in favor. The motion was carried.

OTHER BUSINESS:

Steve Cox made a motion to add the Runway Restaurant to the Agenda with Hunter Wilson giving a second. All were in favor. The motion was carried.

Rick Wachtel brought the members up to date on the status of the Runway Restaurant. Linda Statler as of this morning has not signed the amended lease which is to release her from the lease with the Airport Authority. Mike Keller drafted the amended lease and Mr. Larry Ott has signed but not Linda Statler.

Technically Linda Statler is still responsible for the restaurant lease. Mr. Ott is hiring personnel and paid Linda Statler some money for items he wanted. Joyce McDonald stated that Mr. Ott paid the rent for February 2009. Steve Cox made a motion to authorize the attorney to begin eviction proceedings and to file suit for the back rent with Col. Jim Reuss giving a second. All were in favor. The motion was carried.

Rick Wachtel gave a brief update on the Inland Port. The Intergovernmental Agreement for the Inland Port was signed by all of the agencies involved. Mr. Cem Martin is in Charleston meeting with the director of the Port Authority to expedite the next step in finding funding for the feasibility study needed for the Inland Port.

Rick Wachtel also stated that he received a call from Susan Chernenko who requested airports to develop a "wish list" in case the Congress Infrastructure bill passes from the relief stimulus package that the state will receive. These funds are to be used on items that the FAA AIP program does not cover or not eligible. Bill Walkup revised such a list with the following items- a Backup generator for the runway/taxiway lighting system; glide slope navigational aids, the crosswind runway and distance to go signs. No action is needed at this time.

Rick Wachtel also stated that the two cancer walks on Novak Drive that the Airport Authority authorized created enough money to allow City Hospital to purchase a personal navigational system.

The regularly scheduled meeting is set for March 4, 2009.

Bill Walkup stated that two days ago he went before the County Commission for a budget presentation. The total requested was \$ 45,787.00. This included the allocation for the members, AIP share match funding and terminal building projects.

Col. Burkhart mentioned that the localizer had a flight check. The east end of the project should be complete some time in March. Bill Walkup stated that technically the localizer was approved but he FAA Airways needs to inspect. Potomac may be the entity to monitor the localizer.

Col. Jim Reuss made a motion to adjourn the meeting with Steve Cox giving a second. All were in favor. The motion carried. The meeting was adjourned.

