

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR TUESDAY – FEBRUARY 3, 2015

Members Present: Rick Wachtel, George Cornwell, Hunter Wilson, Dennis Barron, Richard Talbott, Steve Cox and Maria Lorensen

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Kin Sayre, Jay Hurley, Larry Kump, Randy Young, Darryl Bryarly, Joanne Cooke, David Porter, Shelton Davis, Paul Clohan, Frank Rouss, John McVey, Major John Poland, Jim Whitacre, Dan Dulyea and Kathy Brosious.

Rick Wachtel brought the meeting to order.

1st Item on the Agenda: Meeting Minutes Approval

The members were sent the meeting minutes for January 2015 prior to this meeting for their review. Dennis Barron had one correction on page 1 under Item 5- 'Clay Hoxton was not sure if we could get insurance coverage for this type of business.'

Dennis made a motion to approve the January 6, 2015 E WVRAA meeting minutes with the above mentioned correction with Hunter Wilson giving a second. All were in favor. The motion was carried.

2nd Item on the Agenda: January Budget Report

The January 2015 Budget Report was given to each member at the meeting. The beginning balance on January 1, 2015 was \$ 88,060.08. The total income for the month was \$ 423,504.39 and the total expenses for the month were \$ 413,576.92. The balance as of January 31, 2015 was \$ 97,987.55. Steve Cox made a motion to approve the January 2015 Budget Report with Dennis Barron giving a second. Richard Talbott opposed the motion stating that he did not have enough time to review the budget thoroughly. The motion was passed by majority vote.

3rd Item on the Agenda: Petitions from Citizens

Larry Kump stated that he appreciated the Authority meetings during the last four years. He mentioned the good turnout and hoped that the Airport Authority keeps the meetings at this time for public attendance.

Darryl Bryarly thanked the Airport Authority for having the meetings at night so that he could attend. Dan Dulyea introduced himself as the newly appointed liaison between the County Council and the Airport Authority. He stated that he thought the Airport Authority budget that was presented to the County Council had flaws and wanted to work on correcting them.

4th Item on the Agenda: Gourmet Cooke – Joanne Cooke

Joanne Cooke owner and operator of Gourmet Cooke gave an update on the progress of her business that has been renting the restaurant portion of the terminal building. She stated that she has increased events, clients and business over 100% in the two years since she located to the Airport. She gave a forecast for her business in the future at the airport. She did state that operating a restaurant would be very difficult at this time. She would like to be put on the agenda next month to discuss her Lease renewal for the next year.

5th Item on the Agenda – BCPSSD Lease

Bill Walkup stated that he talked with the BCPSSD regarding the leased area in the lease and the motion that Hunter Wilson made at the last meeting. The leased area in the lease and Hunter Wilson's motion were different figures. Hunter Wilson made a motion to amend his motion to lease BCPSSD the actual fenced in area around the water tower as mentioned in the lease. Steve Cox seconded the motion. Richard Talbott opposed the motion. The motion was carried by majority vote.

6th Item on the Agenda: Marketing Plan Grant Update

Rick Wachtel reported that he spoke with Mr. Clark from Region 9 and he thinks there would be a grant available for the Marketing Plan but the grant would have to have a 50% match. Rick asked permission from the Authority to send a two paragraph letter to the State Senators requesting funds to match this grant. Steve Cox made a motion to authorize the Chairman to write letters requesting funding for the marketing plan with Dennis Barron giving a second. All were in favor. The motion was carried.

7th Item on the Agenda: Airport Improvement Plan Project Update

Bill Walkup stated that the FAA will be requiring the Airport Authority to update its 5 Year Plan by April. He stated that the FAA slated for the EWVRAA to Acquire Properties and a Noise Study for the next year. Bill stated that the Airport is having problems with the regulator in the vault which regulates the Runway and Taxiway lights on the field. This regulator keeps shutting down the lights on the field. He is gathering information on the cost for a new regulator and to see if this would be a FAA eligible project. If FAA says it is eligible, then the Airport Authority may have to change the 5 Year Plan to include this project. He will have more information at the next meeting.

8th Item on the Agenda: Credit Card Discussion

Richard Talbott questioned if there was any policy written about the credit card usage and who is allowed to have one. Rick stated that no there was nothing written.

OTHER BUSINESS

Rick asked Major Poland if he had anything to report and he said no.

Rick reported that he and Bill met with representatives for an air carrier who may be looking in providing limited services to the airport. They are looking into the demand and destinations and if they could tie in with a hub if there is interest. Updates would be forthcoming.

Rick Wachtel complimented the CAP cadets with doing a wonderful job at Guy Reynolds funeral. He also stated that at the last Aeronautics Commission meeting they had a moment of silence in honor of Guy Reynolds.

Rick stated that the next meeting will be March 3, 2015.

Hunter Wilson made a motion to adjourn the meeting with Steve Cox giving a second. All were in favor. The meeting was adjourned at 8:30 p.m..