

**EASTERN WV REGIONAL AIRPORT AUTHORITY
FEBRUARY 6, 2008 – WEDNESDAY**

Members Present: Rick Wachtel, Steve Cox, Hunter Wilson, Col. Jim Reuss, and Bob Burkhart.

Absent: Bob McMillan

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Ron Porterfield, George Smith, Mike Folk, Col. Bill Burkhart, Rich Talbott, Bobbie Miller, Mrs. Burkhart, Dan Chrisinger, Hank Willard, Bob Sagers, and A.J. Kaziak.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the 2nd floor conference room of the airport terminal.

The members received the minutes prior to the meeting. Hunter Wilson made a motion to approve as written and submitted the Airport Authority meeting minutes of January 16, 2008 with Bob Burkhart giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general bank account balance of \$ 6,238.57.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

Mike Folk requested the current budget report when approved and would like to request the test results on the airport taxiway. Bill Walkup mentioned that those tests have not been performed to date.

2ND ITEM ON THE AGENDA: AIRPORT IMPROVEMENT PROJECT UPDATE

Bill Walkup stated that a Minimum Operating Standards document review would be next Tuesday on February 14 for the sub committee to meet with L. Robert Kimball & Associates representative.

All other projects are still in winter shut down. At this time, there have been no Airport Improvement Grant offers for the 2008-2009 projects.

3RD ITEM ON THE AGENDA: THE BOYD GROUP STUDY

Rick Wachtel stated that the members got to review The Boyd Group Study proposal and there were no comments. The West Virginia Aeronautics Commission will fund this study. Rick stated that he would sign the contract and send it to The Boyd Group.

4TH ITEM ON THE AGENDA: F.O.I.A. PROCEDURES DOCUMENT

Rick Wachtel stated that Mike Keller is still recuperating from knee replacement surgery but spoke to Rick about the FOIA document submitted by Bob Burkhart from the Health Department. Mike Keller recommended that it be used for the formal procedure. This document was approved by the Airport Authority pending approval from the attorney. This document is now approved.

5TH ITEM ON THE AGENDA: 2ND QUARTER BUDGET REPORT

The members were given the budget report prior to this meeting for their review.

There was a question on an overage under line item General Maintenance. This was due to the heating system in the terminal building. There was extensive work to check the heating system for the building by Miller Anderson.

This 2nd Quarter Fiscal Year 2007-2008 budget report covered the period between October 1, 2007 to December 31, 2007. The Income for this quarter was \$ 42,186.29 and the Expenses were 51,797.46. The balance as of December 31, 2007 was 4,757.87. Steve Cox made a motion to approve as submitted the 2nd Quarter Fiscal Year Budget Report and to submit them to the governmental agencies with Col. Jim Reuss giving a second. All were in favor. The motion was carried.

OTHER BUSINESS:

Rick handed to the members an Air Tax Service Air Proposal from Cape Air. This is a brand new proposal for the members review. A copy will be sent to The Boyd Group for their review.

The Trustees for Tiger Aircraft did not have a problem with releasing approx. 2 acres of the 9 acre option from the Tiger Aircraft Land Lease. A hearing will be held on February 22, 2008 to discuss this matter.

Joyce McDonald stated that next week on Monday and Tuesday the auditors for Tetrick & Bartlett will be at the airport to perform the audit for 2006-2007.

Col. Bill Burkhart reported that by Friday morning the runway light work should be complete. He stated that February 11, 2008 FAA will flight check the VASSI. He also stated that 1,000 foot addition funds were approved.

Rick Wachtel stated that Senator Unger was going to enter into legislation to include Airport Authorities to the WV Board of Risk.

The next meeting will be held on March 5, 2008.

There will be no executive session.

Col. Jim Reuss made a motion to adjourn the meeting with Steve Cox giving a second. All were in favor. The motion was carried.

The meeting was adjourned at 8:45 a.m.