

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR TUESDAY- APRIL 2, 2013

Members Present: Rick Wachtel, Col. Jim Reuss, Rich Talbott, Hunter Wilson, Steve Cox, George Cornwell and Maria Lorensen.

Also Present: Bill Walkup, Tom McKenzie, Joyce McDonald, Elaine Mauck, John McVey, Charlene Gilliam, Major Poland, Hank Willard, and George Smith.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the airport terminal conference room.

The members were sent the March minutes prior to this meeting for their review.

Hunter Wilson made a motion to approve the minutes as written and submitted for the Airport Authority meeting of March 5, 2013 with Col. Reuss giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current bank account balance of \$ 9,681.10.

1st Item on the Agenda: Petitions from Citizens

No one signed in on the Petitions sheet.

2nd Item on the Agenda: Air National Guard Request for FBI Storage on Base

Major Poland stated that the FBI approached the Air Guard to request storage of 12 mobile storage units which stores records from the FBI Records Management Division. Due to some flooding near the Records Management Division, these units needed to be re-located. This is a temporary location for approximately 12 months at no fee. Mr. Poland stated that through the Land Lease with the Airport Authority, permission needs to be received from the Airport Authority to proceed with this request. A letter of request from Col. Rodney Neely with a sketch attached on the location for these storage trailers was given to the Airport Authority.

Hunter Wilson made a motion to allow and approve the request from the Air National Guard to store the FBI mobile units with Steve Cox giving a second. All were in favor. The motion was carried.

3rd Item on the Agenda: First Energy Proposal

Ms. Charlene Gilliam a representative of First Energy was present to request a Memorandum of Understanding from the Airport Authority. First Energy who owns Potomac Edison experienced many obstacles during the severe weather of 2012 in West Virginia. Due to these experiences, First Energy found that it needed space for staging areas throughout the State. First Energy is in the process of obtaining MOU's from places that fit the criteria they need for these staging areas. They need entities to provide a space for a mobile set up on a secured concrete surface of approximately 2 or 3 acres for an external staging area that can be easily accessible. Should the Airport Authority have an executed Memorandum of Understanding in place, First Energy would call the Airport Authority, in case of an emergency, and ask to use the space as requested. The Airport Authority can make the decision at that time whether to allow them to utilize the space or not.

Rick Wachtel stated that Mike Keller the Airport Authority attorney reviewed this MOU and had stated that a few changes were needed in the agreement to include liability insurance coverage. Also included in this MOU is a need for a hard surface road access, no fee is involved, and they would provide their own security. Two locations on the Airport were looked at, the old runway 35 and the BOQ location, by Ms. Gilliam, Mr. Wachtel and Mr. Walkup.

Hunter Wilson made a motion to adopt a resolution approving the concept of the Memorandum of Understanding and to allow the attorney, Rick Wachtel and Bill Walkup to work out the details of the MOU with Col. Jim Reuss giving a second. All were in favor. The motion was carried.

4th Item on the Agenda: Weirton Port Authority Report
There has been no word from the Weirton Port Authority.

5th Item on the Agenda: Old Business

- a. Doreen Hangar Proposal - Bill Walkup stated that he received an email from Mr. Doreen and he withdrew his proposal.
- b. Restaurant Proposal – Bill Walkup stated that the restaurant area is under an executed Agreement with Joann Cooke who is operating Gourmet Cooke, LLC in the restaurant area. She is doing many improvements to the restaurant area at her expense.

6th Item on the Agenda: New Business

Bill Walkup stated that on March 18, 2013 Mr. Jason Kuhn of Aviation Solutions came into the terminal building and Bill handed him the default letter. Rick stated that the bond holders have been contacted. As of April 18, 2013 Aviation Solutions will be considered in default of the land lease.

Bill Walkup stated that Mr. Clay Hoxton will be at the meeting in May to answer any questions the members may have about Directors Insurance.

Bill Walkup also mentioned that now is the time to review the Rules and Regulations for the Airport and the Minimum Operating Standards for any changes, corrections and/or additions to be made to these documents. He suggested the members take a couple of months to review these documents and recommend any changes they may have and to bring them to a meeting in the future.

Rick Wachtel stated that May 7, 2013 at 8:00 a.m. will be the next Airport Authority meeting.

Rich Talbott did want to mention that Mr. Lee Jones who is the Flight Instructor at Aero Smith received a prestigious award from FAA which is quite an achievement. Mr. Talbott stated that he is a “shining star” of this airport and should be recognized.

Rich Talbott reminded that the Airport’s 90th Birthday is coming up on June 19th and he thinks some things are in the works for this special day.

Col. Jim Reuss made a motion to adjourn the meeting with Maria Lorensen giving a second. All were in favor. The motion was carried.

The meeting was adjourned at 9:12 a.m...