

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR APRIL 2, 2008 – WEDNESDAY

Members Present: Rick Wachtel, Bob Burkhart, Hunter Wilson, Steve Cox and Bob McMillan.

Member Absent: Col. Jim Reuss

Also Present: Mike Keller, Bill Walkup, Joyce McDonald, Tom McKenzie, Walt Mitchell, George Smith, Rich Talbott, Bobbie Miller, Col. Bill Burkhart, Rob Garrett, and Hank Willard.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the terminal conference room on the 2nd floor.

The members were given the meeting minutes of the previous meeting for their review.

Bob McMillan made a motion to approve as written and submitted the Airport Authority meeting minutes of March 5, 2008 with Bob Burkhart giving a second. All were in favor.

Joyce gave the current general bank account balance of \$ 2,053.47.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

No one signed the petition sheet to speak at this time.

2ND ITEM ON THE AGENDA: AIRPORT IMPROVEMENT PROGRAM PROJECT UPDATES

Mr. Walt Mitchell who is the resident inspector for the AIP projects representing Chapman Technical Group reported on the projects to date.

The Taxi Lanes sub grade is complete and almost ready for asphalt.

The Taxiway E project is beginning between taxiways C & D and the taxiway is almost at sub grade level. Chapman is working on receiving bids for the replacement of the beacon. Pre bid will be on April 16 and bid opening will be on April 30. The additive alternates on the taxiway E project will be made as a change order to save money on bidding and mobilization and will be added to the original contract. The remaining taxi lanes between the hangars are also being prepared for asphalt.

Chapman is working on the Design for the Crosswind Runway.

Rick reported that Berkeley County Commission reduced our budget request by \$ 5,000.00 from \$ 50,875.00 to \$ 45,787.00 which is a 10% reduction.

3RD ITEM ON THE AGENDA: AIR SHOW UPDATE

Air Show Committee Co-Chairman George Smith reported that on the 2nd Wednesday of each month there will be Air Show meetings. An agenda was sent out for the next meeting.

John McCullough would like to sit on the committee meetings to gain knowledge for the Air National Guard and their involvement.

Bob McMillan made a motion to authorize adding John McCullough to the Air Show Committee with Steve Cox giving a second. All were in favor. The motion was carried.

Bill Finagin agreed to front some of the funds to book some of the Air Show Acts until sponsorship money is received.

Rick Wachtel suggested getting some press releases out there for the public to hear.

Bob Burkhart had some concerns with the economy as it now is to review the attendance fees.

4TH ITEM ON THE AGENDA: BOYD GROUP STUDY

Rick stated that the Boyd Group Study recommended that it would cost approximately 1.9 million in local subsidies for year 1 and 2 to begin a commercial air service/operation.

The Cape Air intrastate airline service is still in talking stages with the Aeronautics Commission.

5TH ITEM ON THE AGENDA: AIRCRAFT TAXATION BILL

Rick announced that the aircraft taxation bill passed and will take effect July of next year 2009.

OTHER BUSINESS:

The airport's Foreign Trade Zone status is void. The Airport had not used their FTZ status since 2001 or 2002. To keep the FTZ status, an entity must use it to keep current. Bill Walkup was directed to check with the Port Authority Director to seek more information.

Joyce McDonald reported that the July 2007 Audit was complete and is ready for review. No adverse comments or misrepresentations were found.

Rick reported that the Berkeley County Historical Society may have a meeting at the airport to view the museum.

Joyce McDonald also reported that the Airport's Liability Insurance was renewed with ACE USA for \$ 3,220.00.

OTHER BUSINESS (CONTINUED)

Col. Bill Burkhart reported that there are 8 C-5s now housed. The bid went out last Tuesday for the west end runway work. July 4th is the completion date. FAA has promised a new localizer but to date it has not been received.

Bill Walkup reported that Col. Burkhart gave a briefing at the Hershey Conference which was very informative and interesting.

Bob Burkhart made a motion to go into executive session for legal matters with Hunter Wilson giving a second. All were in favor. The motion was carried.

The executive session began at 8:50 a.m.

Bob McMillan made a motion to come out of executive session and to adjourn the regular Airport Authority meeting. No motions were made and no action was taken during the executive session. Hunter Wilson seconded the motion for adjournment. All were in favor. The motion was carried.

The meeting was adjourned at 9:10 a.m.