

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR MAY 4, 2010 – TUESDAY

Members Present: Rick Wachtel, Bob Burkhart, Col. Jim Reuss, Rodney Woods, Steve Cox and Hunter Wilson

Also Present: Bill Walkup, Tom McKenzie, Joyce McDonald, Mike Keller, Ron Porterfield, Rich Talbott, Col. Bill Burkhart, Bobbie Miller, Rick Alderton, Hank Willard, Karl Keffer, Rob Garrett, Jason Kuhn, Col. Truman, Col. Nye, and Major Rodney Neely.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 am in the terminal conference room.

The meeting minutes were sent to the members prior to this meeting.

Rick Wachtel had a correction in the minutes. On page three he suggested the motion to read Hunter Wilson made a motion to accept the modified version of the letter to Tantara.

Hunter Wilson made a motion to accept as written and submitted with the correction as mentioned of the April 6, 2010 meeting minutes with Bob Burkhart giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general account bank balance of \$ 80,657.92. She also stated that Emivest Aerospace has paid its land lease and the Tiger Aircraft Land Lease check did come this week.

1st Item on the Agenda: Petitions from Citizens

Rich Talbott signed the Petitions sheet and commented on the change in the meeting day and time and the competitiveness of the Airport.

Rick responded that the Airport Authority has consistently met on the 1st Wednesday morning of each month at 8:00 am for years. There may have been times when there may have been scheduling conflicts with the members or other circumstances to change the meeting but only occasionally. The members have now found that the 1st Tuesday of the month suits their schedules much better. Rick stated that he reviewed the By Laws and there is no mention that the meetings had to be a certain day or time. He stated that the Airport Authority will be consistent with 8:00 a.m. meetings but will now be on Tuesday mornings. All of the members were poled about this change and everyone was unanimously in favor about this change

2nd Item on the Agenda: Eastern Technical Corp Lease Renewal

Mr. Grove was going to amend his current lease but he drafted a new lease for renewal and sent it to the Authority office yesterday. This newly drafted lease would have to be reviewed by all the members and the attorney. His current lease is still in effect. Hunter Wilson made a motion to table the acceptance of this lease until the next meeting with Steve Cox giving a second. All were in favor. The motion was carried.

3rd Item on the Agenda: Aviation Solutions SASO Agreement

Jason Kuhn owner/operator of Aviation Solutions spoke to the Authority and gave an update on his company. His attorney has informed him that the Tiger Aircraft Lease should be assigned to Aviation Solutions sometime this month but has asked for a 90 day grace period just in case something should detain this action. Aviation Solutions has retained the keys to the old Tiger Aircraft building and can occupy the building. He stated that he is in the process of cleaning, doing fire system checks and building code repairs to get the building up to code with the State building code. There is no business or

work going on in the building that generates any revenue at this time. He wanted to update the Authority and wanted to see if an agreement needs to be in place for the occupation of the building. The Authority attorney stated that if no business is being conducted in the building that no agreement or SASO should be needed at this time. He is asking for permission to continue to work on the building. The Airport Authority saw no problem with Mr. Kuhn occupying the building for repairing, cleaning and upgrading the building. Steve Cox made a motion to table this item until the Land Lease gets assigned to Aviation Solutions with Col. Reuss giving a second. All were in favor. The motion was carried.

4th Item on the Agenda: Air Show Update – Col. Truman

Col. Truman Vice- Commander along with Col. Roger Nye Wing Commander of the 167th AG gave a briefing to the Authority about the preparations for the Air Show. They mentioned that the air show is called Thunder over the Blue Ridge on September 4th and 5th, 2010. He stated that the 3rd will also affect the Airport since all of the acts will be arriving at the airport. The show has formed a non- profit, Thunder Over the Blue Ridge, Inc. and proceeds will benefit the United Way of the Eastern Panhandle. There are 3 persons representing the United Way, 3 persons from the 167th AG and Bill Walkup that make up the organization group. Show box times and fly in schedules were discussed.

5th Item on the Agenda: 3rd Quarter Budget Report

The 3rd Quarter Fiscal Year Budget Report covers the period of January 1, 2010 to March 31, 2010. The Income for the quarter was \$ 54,341.46 and the expenses for the quarter were \$ 80,062.41. The carry over balance from the last quarter was \$ 60,211.09. The general account balance as of March 31, 2 010 was \$ 34,490.14. Steve Cox made a motion to approve the budget report which is subject to an audit and to send to the local government entities. Rodney Woods seconded the motion. All were in favor. The motion was carried.

6th Item on the Agenda: Airport Improvement Project Updates

Bill Walkup reported that the State Aeronautics Commission approved the 5% match for the Noise Compatibility Study. An Appraisal should be done next week of the Howard property. All other projects are very near completion at this time.

OTHER BUSINESS:

Rick stated that the WV Port Authority Executive Director will advertise for letters of interest to operate the Inland Port at Martinsburg. When the Letters of Interest are received, they will be reviewed by the WV Port Authority then forwarded to the Inland Port Coalition for review.

Rick mentioned that Mr. George Smith had hip surgery this week and asked Rob Garrett to give him regards from the Airport Authority.

He stated that Tuesday June 1, 2010 will be the next meeting date.

Rodney Woods made a motion to go into executive session for legal and real estate matters with Col. Reuss giving a second. All were in favor. The motion carried.
Executive Session began at 8:35 a.m...

Col. Jim Reuss made a motion to come out of executive session and back into regular session at 10:10 a.m. with Steve Cox giving a second. All were in favor. The motion was carried.

Rick stated for the record that Mr. Steve Cox left the room while talking with Rob Garrett of Arcadia Aviation but returned for the rest of the executive session after Mr. Garrett was excused.

Col. Jim Reuss made a motion to approve the Arcadia Aviation 4th amendment as submitted to the original Operating Agreement subject to some minor corrections by the attorney with Hunter Wilson giving a second.

Steve Cox abstained from voting. The motion was carried.

Bob Burkhart made a motion that the Airport Authority approves engineers working for Tantara to begin work on Airport property at no cost to the Airport Authority with the proper insurance paperwork holding harmless the Airport Authority. Engineering studies and reviews will be done in areas that will be coordinated and designated by the Airport Manager. Steve Cox seconded the motion. All were in favor. The motion was carried.

Hunter Wilson made a motion to adjourn the meeting with Col. Reuss giving a second. All were in favor. The motion was carried.

The meeting was adjourned at 10:20 a.m...