

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINTUES
FOR TUESDAY MAY 5, 2015

Members Present: Richard Wachtel, Dennis Barron, Richard Talbott, Maria Lorensen,

Members Absent: George Cornwell, Steve Cox and Hunter Wilson

Also Present: Kin Sayre, Bill Walkup, Tom McKenzie, Joyce McDonald, Mike Folk, John McVey, Dan Lyons, Larry Kump, Dan Dulyea, Darryl Bryarly, Margie Rakita, Jeff Grove, and Lt. Col. Poland

Rick Wachtel, Chairman, brought the meeting to order at 7:00 p.m. in the Howard/Burkhart Terminal conference room.

1st Item on the Agenda: April 2015 Meeting Minutes Approval

The members were sent the April 7, 2015 meeting minutes prior this meeting for their review. Dennis Barron made a motion to approve the April 7, 2015 EWVRAA meeting minutes with Maria Lorensen giving a second. All were in favor. The motion was carried.

2nd Item on the Agenda: March 2015 Budget Report Approval

The members were given the March 2015 Budget Report at the last meeting for their review. The beginning bank balance on March 1, 2015 was \$ 90,498.28. The total income was \$ 37,641.07 and the total expenses were \$ 20,420.36. The balance on March 31, 2015 was \$ 107,718.99. Joyce McDonald noted that Action Aviation paid its land lease in March. The only major expense was under line item terminal repairs & supplies which was for repair to the Air Conditioning and Heating system in the terminal building. Dennis Barron made a motion to approve the March 2015 Budget Report with Richard Talbott giving a second. All were in favor. The motion carried.

3rd Item on the Agenda: Petitions from Citizens

Delegate Mike Folk gave some updates on recent legislation concerning the State Prevailing Wages for State and/or Local funds.

4th Item on the Agenda: Aero Smith Land Lease Payment Request

Mr. George Smith of Aero Smith sent a letter dated April 7, 2015 to the Airport Authority requesting monthly payments for the Land Lease of \$ 23,374.00 instead of making one annual payment. Margie Rakita, representing Aero Smith, was in attendance to make the request in person. Dennis Barron made a motion to amend the Land Lease with Aero Smith approving the monthly payments to be paid by the 1st of each month with a 10% penalty if not made by the 5th of each month. The April and May payments will be due by May 15, 2015. Maria Lorensen seconded the motion. All were in favor. The motion was carried.

5th Item on the Agenda: Airport Improvement Project Update

Bill Walkup stated that the Electrical System Project will be advertised for bids beginning on May 12 and a second advertisement will be on May 19 in the local and area newspapers including the Dodge Report. The Pre-Bid meeting will be on May 26 with the Bid opening on June 11, 2015. Bill mentioned that he has not started the Consultant Selection Process for a future engineering firm.

6th Item on the Agenda: New Airport Photo and Map Update

Bill Walkup stated that the Airport Photo was taken last week. Bill physically walked along Novak Drive to locate all of the utilities which will be color coded on this map. Available property acreage will be added to the Map also. The EWVRAA should have a completed product in June.

7th Item on the Agenda: Marketing Study Update

Rick Wachtel reported that Bill Clark of Region 9 said that ARC would have a stronger interest in funding one-half of the matching funds for this project if the Authority would have a local match for the other one-half. Rick also reported that Mike Cook on the State Senate staff stated that funds from the Community Participation Discretionary Grant Award through the State Senate may be approved. These funds would be distributed through the County who would be the administrator. No action needed at this time.

8th Item on the Agenda: Proposed Budget for 2015-2016

Joyce McDonald drafted a Proposed Budget for Fiscal Year 2015-2016 and sent the draft to each member for their review. Rick Wachtel asked if a salary increase was in this budget. Joyce answered no. He suggested a 3% salary increase for the employees. Maria Lorensen made a motion to approve the Proposed Budget for Fiscal Year 2015 -2016 with a 3% salary increase for the employees to be incorporated into this Budget with Dennis Barron giving a second. Richard Talbott opposed the motion. The motion was passed by majority vote. The revised Proposed Budget will be presented at next month's meeting.

OTHER BUSINESS:

Bill Walkup mentioned that Chapman Technical Group sent representatives to do an evaluation of the airfield lighting system for the current project.

Rick Wachtel mentioned that the Development Office brought prospects who were looking at airport and surrounding properties last week to the airport. Gourmet Cooke provided snacks and beverages for the meeting at no cost to the Authority. Rick wanted to commend Joanne Cooke for doing this on her own and she did a great job in providing for this meeting.

The next Airport Authority meeting will be on Tuesday - June 2, 2015 at 7:00 p.m...

Maria Lorensen made a motion to adjourn the meeting with Dennis Barron giving a second. All were in favor. The motion was carried.

The meeting was adjourned at 7:55 p.m...