

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR JUNE 4, 2008 – WEDNESDAY

Members Present: Rick Wachtel, Hunter Wilson, Steve Cox, Col. Jim Reuss, Bob Burkhart and Bob McMillan.

Also Present: Bill Walkup, Joyce McDonald, Mike Keller, David Mitchell, George Smith, Bobbie Miller, and Col. Burkhart.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the terminal conference room on the 2nd floor of the terminal building.

The members received the meeting minutes of the last meeting prior to this meeting. Hunter Wilson made a motion to approve as written and submitted the Airport Authority meeting minutes of May 7, 2008 with Steve Cox giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general bank account balance of \$ 40,138.25.

A letter from the attorney will be sent to Sino Swearingen giving them a 30 day notice of late maintenance fee payment.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

There were no signatures on the petitions from citizen's sign up sheet.

2ND ITEM ON THE AGENDA: CEM MARTIN – PORT AUTHORITY

Mr. Cem Martin could not make this morning's meeting. He will be at the next scheduled meeting.

3RD ITEM ON THE AGENDA: AIP PROJECT UPDATES

David Mitchell of Chapman Technical Group reported that Taxiway E pavement drainage is complete. The lights will be complete within a week. The alternate additives 3 and 4 which are the taxi lanes at the T-hangars have been awarded. Soil Testing will begin in 1 to 2 weeks on Taxiway and Runway 17/35 for the weight bearing results. The FAA Grant number 3-54-0014-024 in the amount of \$ 563,055.00 has been awarded. The Notice of Award needs to be executed. The members approved this grant at the last meeting.

4TH ITEM ON THE AGENDA: AIR SHOW UPDATE

George Smith reported that the sponsorship money is trickling in for the Air Show but more work needs to be done. Arcadia Aviation and the Air Show will be setting up a booth at the AOPA fly-in in Frederick MD. This booth will help in advertising the Air Show and pre selling tickets.

The Coast Guard wants to set a static display but no confirmation has been received to date. There may be some people added to the committee to help Hank Willard.

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5TH ITEM ON THE AGENDA: 2008-2009 PROPOSED BUDGET REPORT

The members were given the Proposed Budget for 2008-2009 prior to this meeting for their review.

There are some line items in question such as the Sino Swearingen maintenance fee and the Joint Use funds from the Air National Guard.

Steve Cox made a motion to approve the 2008-2009 Proposed Budget with the stipulation that this budget may need to be amended in the future with Col. Reuss giving a second.

All were in favor. The motion was carried.

OTHER BUSINESS:

Col. Burkhart reported on the runway project. The concrete has been poured at the turnaround at the end of runway. The new localizer shelter building is under construction.

Bill reported that a representative from Miller and Anderson has been diligently working on the air and heating system in the terminal building.

Bill Walkup mentioned that he received a call from Scott Roberts who is the president of the 167th Federal Credit Union. He requested that the Airport Authority allow the credit union to place an ATM in the terminal building. He said that he would send a proposal and/or contract to the Authority.

The next meeting will be on July 9, 2008,

Hunter Wilson made a motion to go into executive session for legal and real estate matters with Steve Cox giving a second. All were in favor. The motion was carried.

Executive Session began at 8:30 a.m.

Steve Cox made a motion to come out of executive session at 9:20 a.m. with Bob McMillan seconding the motion. All were in favor. The motion was carried.

Col. Jim Reuss had to leave at 9:00 before the executive session was complete.

Steve Cox made a motion to contract with Jeff Bubar to gather information and be in negotiations with the Federal Guard Bureau involving the Joint Use Agreement with the Air National Guard. His contract price is not to exceed \$ 10,000.00. Bob McMillan seconded the motion. Two (2) voted for the motion and two (2) voted against the motion.

Rick Wachtel as Chairman needed to vote to break the tie. He voted in favor of the motion. The motion carried.

Steve Cox made a motion to adjourn the meeting with Hunter Wilson seconding the motion. All were in favor. The motion was carried.