

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR JUNE 2, 2010-WEDNESDAY

Members Present: Rick Wachtel, Bob Burkhart, Rodney Woods, Hunter Wilson, Col. Jim Reuss and Steve Cox.

Also Present: Bill Walkup, Joyce McDonald, Mike Keller, Virginia Newcome, Rich Talbott, Mike Folk, Bobbie Miller, Ron Porterfield, David Warner, Col. Burkhart, Norwood Bentley, Hank Willard, and Jenni Vincent

Rick Wachtel, Chairman, brought the meeting to order at 8:00 am in the airport terminal conference room on the second floor.

The minutes of last month's meeting was sent to the members prior to this meeting for their review.

Rick Wachtel had one minor change to the minutes on the first page in the last paragraph fourth line the word retained should be changed to obtain.

Steve Cox made a motion to accept the minutes as amended for the May 4, 2010 Airport Authority meeting minutes with Rodney Woods giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general account bank balance of \$ 98,510.61.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

Rich Talbott had questions pertaining to the Appraisal on the Howard Enterprise property and how it is marketed. The Chairman suggested he put on the Agenda at the next meeting for Airport through the Fence Real Estate Disclosures. Rich Talbott agreed to this action.

Mike Folk wondered if a Fee Schedule had been completed as mentioned in the MOS. No fee schedule has been done at this time. He also had comments about the Inland Port Authority.

2ND ITEM ON THE AGENDA: ELECTION OF OFFICERS

The slate of new officers will start their term effective July 1, 2010. The current slate of officers is Rick Wachte-l Chairman, Col. Jim Reuss- Vice Chairman and Bob Burkhart- Secretary/Treasurer.

Steve Cox made a motion to approve the existing slate of officers by acclimation with Rodney Woods giving a second. All were in favor. The motion was carried.

3RD ITEM ON THE AGENDA: DAVID WARNER-WV DEVELOPMENT AUTHORITY

David Warner from the WV Development Authority office in Charleston spoke to the Authority about the role of the WV Development Office in regards to the Port Authority and the Foreign Trade Zone. He stated that he heads the agency by state code is responsible to approve activity of a Foreign Trade Zone in the state of West Virginia. He stated that there are two General Purpose Foreign Trade Zones. One is based in Charleston and one is based in Martinsburg. If there is any activity on the FTZ it would need to go through his office for approvals. He stated that the WV Development Office is in support of the efforts made by the Eastern Panhandle Inland Port Coalition. He explained that there is a General Purpose Zone which would go through the FTZ board. The General Purpose Zone can have multiple sites to be included in the General Purpose Zone. Other locations need to demonstrate a need for those services they are offering to be included in the General Purpose Zone.

4TH ITEM ON THE AGENDA: EASTERN TECHNICAL CORP LEASE AGREEMENT

This Item will be moved to executive session as a real estate matter.

5TH ITEM ON THE AGENDA: PROPOSED BUDGET FOR FY 2010-2011

The members were sent the proposed budget for fiscal year 2010-2011 prior to this meeting for their review. This proposed budget increased in income and expenses from \$ 273,500.00 to \$ 289,608.00. Steve Cox made a motion to approve the Proposed Budget for FY 2010-2011 which will be sent to the local government entities and can be subject to amend. Col. Jim Reuss seconded the motion. All were in favor. The motion was carried.

OTHER BUSINESS:

Col. Bill Burkhart stated that the MALSR is complete and waiting for FAA to inspect and approve.

Bill Walkup mentioned that the Berkeley County Planning Commission contacted him about an application they received for a cell tower in the Tablers Station Business Park which is to be 199 feet tall. Bill consulted with Jeff Bubar and Walt Mitchell of Chapman Technical Group about this tower and they stated that if that Tower was erected it could raise the minimums 20 to 40 feet and could affect the proposed Crosswind Runway. He told the BC Planning Commission that nothing should be higher than what is stated in the Height Ordinance which was adopted by the County Commission in 2004.

Rodney Woods did comment that he is getting very positive feedback from community members about the Air Show and how much the community is looking forward to having an Air Show this year and he commended the 167th Air National Guard for taking the initiative this year.

Rick stated that the Airport Authority has moved its meetings to Tuesdays. Today was an exception so that Mr. Warner could attend. The next meeting will be on Tuesday July 6, 2010.

Col. Reuss made a motion to go into executive session with a 5 minute break. Rodney Woods seconded the motion. All were in favor. The motion was carried.

Executive Session began at 8:40 a.m..

Hunter Wilson made a motion to come out of executive session back into regular session at 10:40 a.m. with Steve Cox giving a second. All were in favor. The motion was carried.

Col. Jim Reuss made a motion to table the approval of the Eastern Technical Corp Lease until some changes were made with Hunter Wilson giving a second. All were in favor. The motion was carried.

Hunter Wilson made a motion to adjourn the meeting with Steve Cox giving a second. All were in favor. The motion was carried.

The meeting was adjourned.