

**EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING
MINUTES FOR AUGUST 5, 2009- WEDNESDAY**

Members Present: Rick Wachtel, Hunter Wilson, Col. Jim Reuss and Steve Cox
Members Absent: Bob Burkhart

Also Present: Bill Walkup, Joyce McDonald, Ron Porterfield, Rob Garrett, George Smith, Virginia Newcome, Jenni Vincent and Mike Folk.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the conference room on the second floor of the terminal building.

The members were sent the July minutes prior to this meeting.

Steve Cox made a motion to approve as submitted and written the Airport Authority minutes to the July 1, 2009 meeting. Col. Reuss seconded the motion. All were in favor. The motion carried.

Joyce McDonald gave the current general account balance of \$ 64,505.33. Rick mentioned that he talked with the Bankruptcy Trustee secretary for Tiger Aircraft and was told the check is in the mail for the Tiger Aircraft Land Lease rent.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS
No one signed the Petition sheet.

2ND ITEM ON THE AGENDA: AIRPORT IMPROVEMENT PROGRAM PROJECTS
Bill Walkup stated that the Airport Authority is waiting on the Stormwater Permits from the Dept. of Environmental Protection for the Taxiway E project. Panhandle Builders is ready to proceed with construction.
He also reported that the Airport Authority has not received the Grant Offer for the General Aviation Ramp Rehabilitation as of today.
The Airport Authority is waiting the final comments from FAA on the Minimum Operating Standards and the Rules and Regulations for the Airport. There were two areas that the committee had questions for negative or positive comments from the FAA.

3RD ITEM ON THE AGENDA: RESTAURANT LEASE RENEWAL
Mr. Larry Ott was not present but Bill Walkup told the Airport Authority that when talking with Mr. Ott, he wants to continue his lease at the current rate of \$ 650.00 a month for a term of one year and to agree to all the other terms and conditions of the lease. Hunter Wilson made a motion to approve the renewal of The Runway Restaurant lease at the current rate and terms. Col. Jim Reuss seconded the motion. All were in favor. The motion carried.

4TH ITEM ON THE AGENDA: 4TH QUARTER AND YEAR END BUDGET REPORT
The 4th Quarter and Year End budget report for Fiscal Year 2008-2009 was sent to the members prior to this meeting for their review.

The general bank account balance as of July 1, 2008 was \$ 41, 878.36. This balance was carried over into the Fiscal Year 2008-2009.

The total income for this Fiscal Year was \$ 312,702.31 and the total expenses for this Fiscal Year was \$ 284,768.10. This leaves a balance as of June 30, 2009 to be \$ 69,812.57 and carried over into this Fiscal Year of 2009-2010.

Joyce McDonald pointed out that \$ 20,000.00 that was borrowed from the City of Martinsburg was reimbursed. She also stated that the \$ 9,000.00 that was borrowed from the Air Show Account was also reimbursed.

Steve Cox made a motion to approve this 4th Quarter and Year End Budget as submitted and to send to the governmental agencies and to be subject to audit. Hunter Wilson seconded the motion. All were in favor. The motion carried.

OTHER BUSINESS:

Rick Wachtel mentioned that the 4.4 million dollars for the crosswind runway construction may be submitted in the second round of stimulus funding. He contacted Senators Byrd and Rockefeller's staff to request the Dept. of Transportation to ear mark funds for this project. He received no comment.

Rick Wachtel stated that as of July 2, 2009 Bob McMillan submitted his resignation to the Airport Authority. He served on the Airport Authority for 19 years. Rick would like to give to him a plaque commemorating his years of service. The Airport Authority members all agreed to this idea. There has been no word from the City of Martinsburg as to who the next appointee will be to the Airport Authority.

Rick stated that when he talked with the Bankruptcy Trustee secretary, she stated that a letter will be sent to Airport Authority telling us that the Tiger Aircraft building has been sold to Aviation Solutions. Rick's understanding is that they are involved in aircraft maintenance and specialized maintenance. He also was told that many of the offices in the building are to be leased to other entities. He stated that this is all second hand. No formal word has been received pertaining to this news.

Mr. Rob Garrett was pleased to announce that there are 6 new aircraft in the Arcadia Aviation hangar.

Rick mentioned that he and Bill will be heading to Charleston for the WV Annual Aviation Conference on August 9, 10 and 11, 2009.

Bill Walkup stated that he received verbal word on Monday that the ILS will be flown next week by the FAA. After that, the Airport should have full ILS (Instrument Landing System) up and operational.

The Air National Guard has formally announced that it will sponsor the Air Show in September 2010 at the Air Guard Base. They may need to use some of airport property for parking.

Mr. Larry Ott came into the meeting and Bill told him that he gave the briefing to the Airport Authority pertaining to the Restaurant Lease. Larry stated that he was in agreement with the lease and would sign for another year. He also thanked the Airport Authority and the Airport Authority staff for working with him since he took over the restaurant.

Joyce stated that she has put out Request for Proposals for work on the audit.

Rick stated that the next meeting will for September 2, 2009.

Hunter Wilson made a motion to go into executive session for a legal and a real estate matter with Steve Cox giving a second. All were in favor. The motion carried.

The Airport Authority went into executive session at 8:20 a.m.

At 8:27 a.m. Col. Jim Reuss made a motion to come back into the regular meeting and to adjourn the meeting with Steve Cox giving a second. All were in favor. The motion was carried.

No decisions or motions were made during executive session.