

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR TUESDAY AUGUST 3, 2010

Members Present: Rick Wachtel, Hunter Wilson, Rodney Woods, Bob Burkhart, Col. Jim Reuss, and Steve Cox.

Also Present: Mike Keller, Bill Walkup, Joyce McDonald, Ron Porterfield, Rich Talbott, Mike Folk, George Smith, Jenni Vincent, Col. Bill Burkhart and Major Tony Henry.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the Airport Terminal Conference Room.

The members were sent the meeting minutes from the last meeting prior to this meeting.

Col. Jim Reuss made a motion to approve the Airport Authority meeting minutes for July 6, 2010 with Steve Cox giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the bank balance of \$ 89, 382.47.

Rick did announce that the Executive Session will be at 8:30 and the rest of the Agenda will continue after the Executive Session. He also announced that Item 3 on the Agenda (RPZ Issues with the Berkeley County Attorney) will be postponed until September.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

Mr. Mike Folk made comments about the ruling against Tantara and had copies of the ruling.

2nd ITEM ON THE AGENDA: MOS SUBCOMMITTEE REVIEW AND REVISIONS

Hunter Wilson explained that there was an oversight in the Minimum Operating Standards in reference to flight instruction. The MOS subcommittee met to clarify this oversight.

The Subcommittee met on July 20th at 3:00 to review the Minimum Operating Standards. Hunter Wilson made a motion to revise and/or amend the MOS to 'strike Flight Instruction' on page 40 under section 315A because it is already covered under section 308. Col Jim Reuss seconded the motion All were in favor. The motion was carried.

3rd ITEM ON THE AGENDA: RPZ ISSUES-BERKELEY COUNTY ATTORNEY

This item will be for the next meeting.

4th ITEM ON THE AGENDA: AIRPORT THROUGH- THE- FENCE REAL ESTATE DISCLOSURE-RICH TALBOTT

Rich Talbott asked at the last meeting if potential buyers of existing through-the fence businesses would be granted access to the airport. Rick Wachtel stated that he felt it would have to be on a case by case basis. It would depend on what type of business that would be conducted at the business sites. A business would have to apply and qualify as stated in the Minimum Operating Standards on page 12 under General Conditions under section 2. The Airport Authority would then act upon that request at that time. The members were in agreement with Mr. Wachtel, that it would have to be a case by case basis as to who could operate a business at these through the fence businesses. Rick stated that there is no formal policy on this matter.

5th ITEM ON THE AGENDA: REQUEST TO PERFORM FLIGHT INSTRUCTION- MIKE FOLK

Mr. Folk questioned the change that the Airport Authority made to the Minimum Operating Standards. He felt it was done underhandedly to prevent competing businesses at the Airport. Mr. Folk was asked if he was resending his request. He stated that he was not. Hunter Wislon asked if he would get paid to do flight instruction. Mike Folk said sometimes he would and sometimes he would not. Rick asked if he was making a request under 308 and Mr. Folk said not that his request was based on section 315A. Hunter Wilson stated that if his base of operation was someplace other than the EWWRA (MRB) and his insurance stated someplace other than EWWRA (MRB), he sees no problem with that. But if his base of operation is to be at EWWRA, then he would need to follow the MOS of the Airport. No action was taken at this time.

6th ITEM ON THE AGENDA: 4th QUARTER AND YEAR END BUDGET REPORT

The members were sent the 4th Quarter and Year End Budget Report for Fiscal Year 2009-2010. The total income for the year was \$ 369,318.18 and the total expenses for the year were \$ 331,313.13. A balance of \$ 69,812.57 was carried over from the general account beginning July 1, 2009. The balance as of June 30, 2010 was \$ 107,817.62. A budget report was also presented from the Airport Improvement Project Account. The total yearly income for this account was \$ 1,174,009.70 and the total expenses for the year were \$ 1,188,543.75. The balance as of June 30, 2010 was \$ 4,545.73. Steve Cox made a motion to approve this budget which will be subject to audit and to will be sent to the governmental agencies with Col. Jim Reuss giving a second. All were in favor. The motion was carried.

7th ITEM ON THE AGENDA: AIRPORT IMPROVEMENT PROGRAM UPDATE

Bill Walkup reported that there has been no formal word from the FAA on the Application for the Land Acquisition. He requested a motion to allow the Chairman to execute the Grant offer if it should come and need to be executed before the next meeting.

Steve Cox made a motion to allow and authorize the Chairman and/or the Airport Manager to execute a Grant offer for \$ 150,000.00 from the FAA for Land Acquisition. Hunter Wilson seconded the motion. All were in favor. The motion was carried.

8th ITEM ON THE AGENDA: AIR SHOW UPDATE

Bill Walkup stated that everything is going on schedule. The U S Thunderbirds are still a go. There will be F-18 and A-10 Demonstration Teams. The Army Golden Knights will be jumping and 6 civilian acts will perform.

OTHER BUSINESS:

Hunter Wilson gave an Inland Port Coalition Report. The State Port Authority has been working very close and was responsible for placing the advertisements for an Inland Port Operator. He stated that there were four (4) companies interested in operating the Inland Port. It has been a very positive experience. The next step is to have Mr. Donovan from the State Port Authority request for qualifications and a request for proposals. This project is moving forward with the full support from the State Port Authority.

Rick mentioned that the annual WV Aviation Conference will be held on August 8, 9 and 10.

Rick stated that Bill Walkup requested that the next meeting not be on September 7 as scheduled due to helping with tear down and clean up from the Air Show. To be consistent with having the meetings on Tuesdays it was agreed to have the next meeting on September 14, 2010.

Bob Burkhart stated that if Mr. Folk is based somewhere else he sees no problem with letting him do flight instruction for a fee. A fee schedule will be prepared to be voted on at the next meeting.

Hunter Wilson made a motion to go into executive session with Col. Jim Reuss giving a second. All were in favor. The motion was carried.

Executive Session began at 8:35 a.m...

Hunter Wilson made a motion to come out of executive session and go back into regular session with Steve Cox giving a second. All were in favor. The motion was carried.

Hunter Wilson made a motion to proceed with real estate matters and allow the Chairman to execute all documents pertaining to these matters. Col. Jim Reuss seconded the motion. All were in favor. The motion as carried.

Col. Jim Reuss made a motion to authorize the Airport Manager to send a default letter to Mr. Larry Ott of The Runway Restaurant with Hunter Wilson giving a second. All were in favor. The motion was carried.

Hunter Wilson made a motion to adjourn the meeting with Steve Cox giving a second. All were in favor. The motion was carried.

The meeting was adjourned at 9:05 a.m...