

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR  
TUESDAY – OCTOBER 7, 2014

Members Present: Richard Talbott, Dennis Barron, Hunter Wilson, Maria Lorensen, and Steve Cox

Absent Members: Rick Wachtel and George Cornwell

Also Present: Bill Walkup, Joyce McDonald, Kin Sayre, John McVey, Larry Kump, Airilla Kief, Andre' Frye, Shelton Davis, Major John Poland, John Sanders, Elaine Mauck, Dan Dulyea, Jeff Grove and Jacob Palmer.

In the absence of the Chairman, Rick Wachtel, and the Vice Chairman George Cornwell, Steve Cox presided over the Airport Authority meeting.

Steve Cox, Secretary/Treasurer, brought the meeting to order at 7:00 p.m. in the Howard/Burkhart Terminal conference room.

**1<sup>st</sup> Item on the Agenda: Meeting Minutes Approval**

The members were sent the meeting minutes of September 9, 2014 prior to this meeting for their review. Dennis Barron made a motion to approve the Airport Authority Meeting Minutes for September 9, 2014 as written and submitted with Hunter Wilson giving a second. All were in favor. The motion was carried.

**2<sup>nd</sup> Item on the Agenda: General Account Budget Report**

The members were given the September Budget Report. The total income was \$ 27,429.84 with income from the Grant 032 project of \$ 46788.00. The total expenses were \$16,719.99. The beginning balance was \$ 93,420.61 and the ending balance as of September 30, 2014 was \$ 150,918.46. Dennis Barron made a motion to approve the September Budget Report with Hunter giving a second. All were in favor. The motion was carried.

**3<sup>rd</sup> Item on the Agenda: Petitions from Citizens**

Major John Poland of the 167<sup>th</sup> Air National Guard gave an appreciation token to Bill Walkup for his team work with the Guard on the Runway Shutdown during September 8 through 12.

**4<sup>th</sup> Item on the Agenda: Report on BCPSSD Lease**

Kin Sayre, the Airport Authority attorney, stated that Rick Wachtel and himself met with the BCPSSD board. Rick Wachtel asked them to reconsider the lease terms and conditions of the drafted Land Lease from the BCPSSD. Their response was no. Kin Sayre reiterated the issues to address are there is no Bill of Sale for the water tower, there is no lease for the land where the water tower is located and the BCPSSD is not interested in changing terms and conditions to the drafted lease. No action taken at this time.

**5<sup>th</sup> Item on the Agenda: Revised By-Laws**

Joyce McDonald stated that Mr. Ben Visnic from the Ethics Commission staff called and wrote an email (which was forwarded to all the members) pertaining to a slight change in Article VII Section 2 under Special Meetings. The change was to change 48 hours notice to two business days notice to the public for Special called meetings. Hunter Wilson made a motion to approve this change with Dennis Barron giving a second. All were in favor. The motion was carried.

At this time Dennis Barron stated that he revised the Conflict of Interest Report that is in accordance to the By-Laws. Steve stated that this can be put on next month's meeting agenda to give the members time to review.

**6<sup>th</sup> Item on the Agenda: Tough Mudder Proposal**

At the last meeting the Airport Manager was given the direction to negotiate and /or counter offer with the Tough Mudder representatives to increase the two day land lease from \$ 3000.00 to \$ 6,000.00. The Airport Manager negotiated to increase the land lease to \$ 4,500.00. He did a telephone poll with the members for an approval. Each member except Richard Talbott got back to Bill to confirm this fee. Hunter Wilson made a motion to confirm the telephone poll and to approve the agreement to allow the Tough Mudder parking land lease fee to be \$ 4,500.00. Maria Lorensen seconded the motion. All were in favor. The motion was carried.

**7<sup>th</sup> Item on the Agenda: Airport Improve Project Update**

Bill Walkup reported that Taxiways B and C have been milled and the concrete has been removed and swept out. The paving and crack sealing will take place next week if the weather is good.

**OTHER BUSINESS:**

Joyce McDonald stated that the Request for Proposals for the Audit have been received and asked if anyone would be able to help grade these proposals. Steve, Richard and Hunter volunteered to help with reviewing the proposals.

**8<sup>th</sup> Item on the Agenda: Executive Session for real estate matters on AC Investments Properties LLC DBA Howard Aircraft.**

Hunter Wilson made a motion to go into executive session for real estate matters with Maria Lorensen giving a second.

Richard Talbott stated that he would be excused for the executive session.

Executive Session began at 7: 30 p.m.

Steve Cox announced that the Airport Authority come out of executive session and back into regular session.

Hunter Wilson made a motion to adjourn the meeting with Dennis Barron giving a second. All were in favor. The motion was carried.

The meeting was adjourned at 7:50 p.m..

