

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR TUESDAY – DECEMBER 2, 2014

Members Present: Rick Wachtel, Hunter Wilson, Richard Talbott, Dennis Barron, George Cornwell, Steve Cox and Maria Lorensen.

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Kin Sayre, Larry Kump, Airilla Kief, Joh McVey, Randy Young, Charlie and Melissa Gittens, Dan Dulyea and Elaine Mauck.

Rick Wachtel, Chairman, brought the meeting to order at 7:00 p.m. in the terminal conference room.

1st Item on the Agenda: Approval of Meeting Minutes

The members were sent the November meeting minutes prior to this meeting for their review. Rick Wachtel had one addition on page two 9th Item to read ‘Rick stated that this would not be eligible for Aeronautics Commission **or FAA funding**’. Hunter Wilson made a motion to approve the minutes of November 4, 2014 with the above mentioned addition. Steve Cox gave a second. All were in favor. The motion was carried.

2nd Item on the Agenda: November 2014 Budget Report

Joyce provided the members with a corrected copy of the October budget and the November 2014 Budget report. The October Budget was \$ 63.00 off in the Project budget line item. The beginning balance November 1, 2014 was \$ 81,771.38. The income for November was \$ 45,242.00 and the expenses were \$ 56,520.82. The bank account balance on November 30, 2014 was \$ 70,492.56. Steve Cox made a motion to approve the amended October 2014 budget report and the November 2014 budget report with Dennis Barron giving a second. Richard Talbott opposed the motion. The motion was carried by majority vote.

Rick did mention that Mr. Cornwell would need to leave about 7:45 p.m. for a flight tonight.

3rd Item on the Agenda: Petitions from Citizens

Mr. Charlie Gittens of Blue Ridge Skydiving Adventures spoke to the Airport Authority members about the possibility of relocating their business to the Eastern WV Regional Airport. Their business is now in New Market Virginia but they are out growing that facility. He gave a description of his business and the days of operations. He also said he was talking to Aero Smith about moving their operations to their building. He just wanted the members to know what the intentions of Blue Ridge Skydiving Adventures were. Rick proposed to him to submit a business application to the Authority when they decided on the location.

4th Item on the Agenda: Berkeley County Request for Funding

The Berkeley County Council sent out its request for funding which needed to be sent back to them by January 5, 2015. Bill Walkup asked for guidance on what amount to ask for. Last year, the \$15,000.00 allocation for the members was requested along with \$19,285.00. This was a reduction from the year before. Richard Talbott stated that he would like to see the airport to be self-supporting instead of asking the entities for additional funds. Steve Cox made a motion to ask for the same amount this year with Dennis Barron seconding the motion. Richard Talbott opposed the motion. The motion was carried by majority vote.

5th Item on the Agenda: Airport Marketing Plan Update

Rick Wachtel stated that he spoke with Region 9 and they are looking into other entities that may grant funds for this type of marketing study. No action was taken at this time.

George Cornwell had to excuse himself from the meeting as he had to leave for his job.

6th Item on the Agenda: BCPSSD Land Lease Update

Kin Sayre reported that he met with Hoy Shingleton, the attorney for the BCPSSD, to discuss the land lease located where the water tower sits. Kin conveyed that the Authority did not to extend the lease area past the fence that is currently there. They wanted to expand the area of the lease area for maintenance purposes for an area of 250' x 250'. There was much discussion about this lease. Hunter made a motion to grant a 125' x 125' easement and not to withhold easements for routine general maintenance on the water tank. Bill explained that the three things this proposed lease allows the BCPSSD to use the current gravel access road, to place antenna devices on the water tower and to access for the maintenance building within the meets and bounds of the lease. Hunter Wilson made a motion to grant the 125' x 125' easement and will not withhold a temporary easement for routine general maintenance on the water tower. Steve Cox seconded the motion. The vote was Richard Talbott opposed and Hunter Wilson, Steve Cox, Dennis Barron and Maria Lorensen for the motion. The motion was passed by majority vote.

7th Item on the Agenda: Shentel Easement/Access Lease

It was agreed by the members that until a lease with the BCPSSD was executed that they could not enter an agreement and/or easement lease with Shentel at this time.

8th Item on the Agenda: Audit Update

Joyce McDonald reported that at the last meeting, all the necessary documents were sent to the State Auditor's Office for their approval. She received the signed contract from the Auditor's office approving Perry and Associates to perform the Airport audit.

9th Item on the Agenda: Airport Attorney Discussion

Kin Sayre stated that he looked over the last two years of audits that the Airport Authority had done and saw no discrepancies in those reports. Joyce McDonald reported that someone (Mr. O'Neal could not remember the name of the caller) called the last Auditor, Mr. Leland O'Neal, to discuss the audit and got very argumentative with him to the point that he said he hung up on the caller. Kin Sayre explained that no one should be trying to influence an auditor on their final report. They only report what they discover during the audit.

OTHER BUSINESS

Rick stated that the next meeting will be on Tuesday January 6, 2015 at 7:00 p.m...

Rick also mentioned that a local pilot Mr. Guy Reynolds had his 102nd birthday which was celebrated at the Airport on November 30th.

Dennis Barron made a motion to adjourn the meeting with Hunter Wilson seconded the motion. All were in favor.

The meeting was adjourned at 8:15 p.m...