

**EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES  
FOR MARCH 14, 2007 – WEDNESDAY**

**MEMBERS PRESENT:** Rick Wachtel, Bob Burkhart, Col. Jim Reuss, Steve Cox, and Hunter Wilson

**ALSO PRESENT:** Mike Keller, Bill Walkup, Joyce McDonald, Tom McKenzie, Ron Porterfield, Bill Crum, Rich Talbott, Pat Whitacre, Jim Whitacre, Mike Folk, Col. Burkhart, David Brinson, Bobbie Miller, George Smith, Jeff Grove, Myrna Grove, Willie Johnson and A.J. Kaz.

Rick Wachtel brought the meeting to order at 8:00 a.m. in the terminal conference room on the second floor.

The members received the minutes prior to this meeting.

Bob Burkhart made a motion to approve as written and submitted the Airport Authority meeting minutes of February 16, 2007 with Hunter Wilson giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general bank account balance of \$ 5,369.72.

Rick explained that the reason for moving the meeting one week was that Bill Walkup was on call to testify at the State vs. Walt Sebert court case.

**1<sup>ST</sup> ITEM OF BUSINESS: A.I.P. UPDATE**

Bill Walkup explained that the fuel farm location project is still in winter shut down. The Transportation Bill still has not been signed in Congress. Bill asked the Authority when they wanted to advertise a Request for Proposal for an engineering consultant to draft new Minimum Operating Standards and to draft new Rules and Regulations for the Airport. Bob Burkhart made a motion to authorize the Airport Manager to begin advertising a Request for Proposal for a consultant engineer to draft MOS and Rules and Regulations for the Airport but to specify that payment would be contingent upon receipt of a FAA Grant. Jim Reuss gave a second. All were in favor. The motion was carried.

**2<sup>ND</sup> ITEM OF BUSINESS: RICHARD TALBOTT REQUEST**

Richard Talbott made a request that the Airport Authority consider moving its meeting time to the evening hours. He explained that a great deal of people have to work in the mornings and could fit it into their schedules better to attend the Airport Authority meetings if they were in the evening. Rick suggested trying evening meetings once in a quarter but Rich also stated that setting a time every month at the same time on the same day would be helpful and consistent. Jim Reuss made a motion to table the motion to give the request some thought and to be put on the agenda at the next meeting with Steve Cox giving a second. All were in favor. The motion was carried.

**AIRPORT AUTHORITY MEETING MINUTES**  
**PAGE TWO      MARCH 14, 2007**

**3<sup>RD</sup> ITEM OF BUSINESS: JIM WHITACRE PROPOSAL**

Jim Whitacre handed out a written proposal to the Airport Authority members. Jim read his proposal since the members had not had time to review. At this time Rick mentioned that the Airport Authority is working on getting new Minimum Operating Standards. Within those Standards will be through the fence operations and the rules in which to go by for these types of requests. Hunter Wilson made a motion that until the new Minimum Operating Standards are adopted that the Airport Authority should not enter any agreements with future through the fence operators and for no more that one year agreements with current through the fence operators/businesses. Bob Burkhart seconded the motion. Jim Reuss voted no and Steve Cox abstained from voting but the motion did carry. Jim Reuss stated that he doesn't like to put Mr. Whitacre on hold again until the Standard are complete. Bill Walkup also asked Mr. Whitacre if he understood the regulations and specifications to building a taxiway to FAA standards. No other decisions were made.

**4<sup>TH</sup> ITEM OF BUSINESS: EASTERN TECHNICAL CORP PROPSAL**

Jeff Grove representing Eastern Technical Corp spoke to the Authority about a previous request to extend his current lease that expired in November 2006. Mr. Grove asked that the Access and Right of Way Agreement by and between the Airport Authority and Eastern Technical Corporation be reinstated since personal circumstances led to his failure to extend the Agreement. Jim Reuss made a motion to allow Eastern Technical Corporation to continue to operate under the Agreement for one year retroactive to November 4, 2006, provided Eastern Technical Corporation pay to the Airport Authority \$ 600.00 for the one year extension through November 3, 2007, and provided further that Eastern Technical Corporation's right to continue to operate under the Agreement shall not extend to any options to renew or extension rights provided for the in the Agreement, the Agreement to cease and terminate on November 4, 2007 unless the Airport Authority and Eastern Technical Corporation otherwise agree in writing. Bob Burkhart seconded the motion. All were in favor. The motion was carried.

**5<sup>TH</sup> ITEM OF BUSINESS: CARDINAL AIR PROPOSAL**

Mike Folk stood and told the Airport Authority that he was asked by Cardinal Air to pass along a message that due the meeting date change Cardinal Air's attorney could not make this meeting, so they would like to be placed on the agenda for the next meeting. Rick stated that they could be placed on the April Agenda.

**AIRPORT AUTHORITY MEETING MINUTES  
PAGE THREE     MARCH 14, 2007**

**OTHER BUSINESS:**

Rick stated that he was told that the annual check for the Tiger Aircraft land lease would be forthcoming.

Bill Walkup stated that all Pilots have been notified that Runway 8/26 will be closed for grooving on the new paved Runway effective between the hours of 9:00 p.m. and 7:00 a.m. on March 19 to March 21, 2007 . During this closure, pilot control lighting will not be operational.

The next meeting is scheduled for April 3, 2007.

Joyce McDonald stated that the Audit was complete and the report should be forthcoming any day.

Joyce McDonald also stated that Grant # 3-54-0014-021-2005 for Construction of Taxiway E has been closed. The FAA was sent a close out package.

Mike Folk signed the sign in sheet to speak. He questioned a Legislation bill #742 that passed the Senate. Rick explained in detail how bill # 742 began and who requested this bill.

Bob Burkhart made a motion to go into executive session with Steve Cox seconded the motion. All were in favor. The motion was carried.

Executive session began at 9:29 a.m..

Jim Reuss made a motion to come out of executive session back into the regular meeting with Hunter Wilson giving a second. All were in favor. The motion was carried.

Bob Burkhart made a motion to direct the Airport Manager to barricade the paved road constructed on Airport property which has access to the Garland Martin property along Novak Drive. Jim Reuss seconded the motion. The motion was carried.

Steve Cox made a motion to adjourn the meeting with Hunter Wilson giving a second. All were in favor. The motion was carried.