

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR SEPTEMBER 5, 2007- WEDNESDAY

MEMBERS PRESENT: Rick Wachtel, Bob Burkhart, Hunter Wilson, Bob McMillan, and Col. Jim Reuss.

ALSO PRESENT: Mike Keller, Bill Walkup, Joyce McDonald, Rich Talbott, Mike Folk, Col. Bill Burkhart, Rob Garrett, George Smith, Jim Whitacre, Bobbie Miller and Naomi Smoot.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the terminal conference room.

Bob Burkhart made a motion to approve as written and submitted the meeting minutes of August 1, 2007 with Hunter Wilson giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current bank balance of (minus) -647.56. A few invoices have not been paid until funds are received.

1ST ITEM ON THE AGENDA: PETITION FROM CITIZENS

Mike Folk signed the Petition to speak. He spoke on the Ethics Commission Ruling.

2ND ITEM ON THE AGENDA: AIRPORT IMPROVEMENT PROJECT UPDATE

Bill Walkup reported that the Fuel Farm has been relocated.

The parking area construction has begun. This is a 90 day project.

The Taxiway E construction has not begun due to the NPDES permits are not in hand but should be received anytime. This is a 150 day project and will most probably go into winter shutdown.

A Notice to Proceed has been sent to L. Robert Kimball & Associates. They plan to have a site meeting in mid to late September to begin the Rules and Regulations and the Minimum Operating Standards documents.

The Taxilane project is tied into the Taxiway E project and will most likely have a winter shut down.

The crosswind runway reduced to 2200 feet due to runway protection zones was depicted on a photograph along with an alternate proposed runway for 3000 feet which will increase the cost of this project. There is a letter just received by Chapman Technical Group detailing the possibility of an alternate runway. This will be put on next months agenda for further discussion.

3RD ITEM ON THE AGENDA: BOYD GROUP AIR STUDY PROPOSAL

The members received a detailed Project Proposal from the Boyd Group for Air Service Feasibility Determination at the airport. There would be an initial fee of

3RD ITEM (CONTINUED)

\$2,500.00 plus travel expenses for an on-site presentation with sub-sequent on site visits at the same cost. For the preparation, research and analysis for a final study, the cost would not exceed \$ 5,250.00.

The Airport Authority had a study done a few years ago which was not in favor of commercial service. They were not sure if that concept had changed much since the last study. Rick told the Authority that they could consider asking the City, County, Development Authority and Chamber of Commerce if they would be interested in helping to fund this study.

No motion was made to direct the Chairman to contact the City, County, Development Authority and Chamber of Commerce in helping with the funding of this study. No other action was taken on this item.

OTHER BUSINESS:

A letter was received by Ms. Liz Oates from the American Cancer Society requesting to use Pilot Way for an American Cancer Walk on October 10th between 1:00 and 3:00 p.m. from the Ralph Lauren Distribution Center on Novak Drive and to continue the walk onto Pilot Way. She has contacted the Department of Highways and the Sheriffs Department.

Bob McMillan made a motion to allow the Cancer Walk onto Pilot Way with Col. Jim Reuss giving a second. All were in favor. The motion was carried.

Bill Walkup mentioned that no core borings on the taxiways off Runway 35 have been performed on the Taxiways that the guard re-constructed.

The Arcadia Aviation Lease Amendment was reviewed and approved by Mike Keller and was executed by the Chairman.

Rick mentioned that the Joint House Standing Committee of State Finance Committee wants to meet here at the airport in the terminal conference room and may want to tour the facility on September 10, 2007.

Each member had been given a letter from Matt DiGuillian from FAA Airports Field Office pertaining to the land use inspection earlier this year. This letter dated August 3, 2007 stated recommendations from the FAA pertaining to the through-the-fence operations. The new revision of the Minimum Operating Standards will look at through the fence operations and all the land leases.

Joyce mentioned that Request for Proposals for an Audit has been published and we should be receiving bids for the audit in the next week or two.

Rick stated that the next meeting should be October 3, 2007.

As Rick was asking for a motion to go into executive session, Mike Folk asked if he could make a brief statement on a statement Rick made about the Ethics Commission ruling. Rick stated that he had the opportunity to speak and that he could bring it up at the next meeting.

Mr. Folk kept talking loudly as Bob McMillan made a motion to go into executive session with Hunter Wilson giving a second. All were in favor. The motion was carried.

Executive Session began at 8:45

Bob McMillan made a motion to come out of executive session and to adjourn the meeting with Bob Burkhart giving a second. All were in favor. The motion was carried.