

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR
TUESDAY- OCTOBER 5, 2010

Members Present: Rick Wachtel, Steve Cox, Rodney Woods, Col. Jim Reuss, and Hunter Wilson
Member Absent: Bob Burkhart

Also Present: Bill Walkup, Joyce McDonald, Tom McKenzie, Mike Keller, Ron Porterfield, Russ Voelker, Jennie Vincent, Jason Shade, Ray White, George Smith, Hank Willard, Rich Talbott and Tom Baise.

Rick Wachtel brought the meeting to order at 8:00 a.m. in the terminal conference room.

Prior to this meeting the members were sent the September meeting minutes for their review.

Col. Reuss made a motion to approve as written and submitted the Eastern WV Regional Airport Authority meeting minutes for September 14, 2010 with Steve Cox giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current bank balance for the general account of \$ 72,670.76.

1ST ITEM ON THE AGENDA: PETITIONS FROM CITIZENS

Some general comments were made by Rich Talbott.

2ND ITEM ON THE AGENDA: ARCADIA AVIATION SUB-LEASE REQUEST

Rick Wachtel read a letter dated September 30, 2010 by George Smith of Arcadia Aviation seeking permission and/or approval to sub lease office and hangar space that they currently lease to Air Methods for a 24 hour helicopter emergency service.

Air Methods would house 1 helicopter and 3 to 4 people at all times. Mr. Ron Nimblett an Area Service Manager for Air Methods was present to answer any questions that the group had. Rodney Woods made a motion to allow Arcadia Aviation to sublease office and hangar space to Air Methods with Col. Reuss giving a second. All were in favor. The motion was carried.

3RD ITEM ON THE AGENDA: AIRPORT IMPROVEMENT PROGRAM UPDATE

Bill Walkup stated that the only airport improvement program project that is ongoing is the Part 150 Noise Compatibility Study with the LPA Group.

The Airport Authority did get approval for the property acquisition grant in the amount of \$ 150,000.00.

4TH ITEM ON THE AGENDA: STATUS OF THE RUNWAY RESTAURANT

Bill reported that as of September 15th Larry Ott closed the Runway Restaurant. Since that time, Groves Cleaning service has been contacted and gave an estimate of \$ 1,400.00 to clean the kitchen and \$ 450.00 to clean the carpet. Bill stated that the Authority needs to buy the minimum of propane to help in the kitchen clean up. Also Valley Proteins was contacted to clean out the grease pit which will cost approx. \$ 375.00. The Airport Authority agreed to have all of these services done to get the restaurant cleaned up for the next operator. Bill, Tom and Joyce gave recommendations to the Airport Authority to be added to the next restaurant lease. The recommendation was for the EWVRAA to pay for an obtain contracts for Cleaning of the Grease Pit, Annual Cleaning for the Kitchen and to retain the Dumpster. They obtained the cost for each of these items annually and broke them down into a monthly addition to the base rent of \$ 650.00. To be added to the base rent per month would be \$ 150.00 for the Dumpster fee, \$ 94.00 for the Grease Pit Contract, \$ 170.00 for the Annual Cleaning. This

will leave the monthly rent payment at \$ 1,064.00. They also recommended a Security Deposit of \$ 2, 128.00 to be paid at the signing of the lease along with the first month rent.

Rick asked Ray White and Jason Shade if they were interested. They both agreed that they would like to begin a lease on November 1, 2010 and they also were in agreement with the aforementioned recommendations that were made. The members stated that they would like to see a business proposal and some financial information from both Ray and Jason before the next meeting.

Col. Reuss made a motion to table this item for next month's meeting with Steve Cox giving a second. All were in favor. The motion was carried.

Rick polled the members to see if Tuesday November 9th would be good for the next meeting. Everyone was in agreement.

Col. Reuss made a motion to go into executive session with Steve Cox giving a second. All were in favor. The motion was carried.

Executive Session began at 8: 40 a.m.

Col. Reuss made a motion to end the executive session and go back into regular session with Steve Cox giving a second. All were in favor. The motion was carried.

Hunter Wilson made a motion to proceed with the Property Acquisition with the newly revised terms and conditions and to allow the Chairman to sign all necessary documents pertaining to this acquisition with Steve Cox giving a second. All were in favor. The motion was carried.

Rodney Woods made a motion to adjourn the meeting with Hunter Wilson giving a second. All were in favor. The motion was carried.

The meeting was adjourned.