

EASTERN WV REGIONAL AIRPORT AUTHORITY  
MEETING MINUTES FOR TUESDAY - APRIL 6, 2010

Members Present: Rick Wachtel, Col. Jim Reuss, Steve Cox, Bob Burkhart, Hunter Wilson, and Rodney Woods

Also Present: Bill Walkup, Joyce McDonald, Mike Keller, Bobbie Miller, Rick Alderton, Col. Burkhart, Rob Garrett, Hank Willard, Karl Keffer, Doug Copenhaver, and Chaz Printz.

Rick Wachtel, Chairman, brought the meeting to order at 8:00 a.m. in the terminal conference room.

The members were sent the meeting minutes for March prior to this meeting. Hunter Wilson made a motion to approve as written and submitted the Airport Authority meeting minutes of March 3, 2010 with Steve Cox giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the general account bank balance of \$ 34,490.14.

1<sup>st</sup> Item on the Agenda: Petitions from Citizens  
No one signed the sheet for Petitions from Citizens.

2<sup>nd</sup> Item on the Agenda: Eastern Technical Corp Lease Renewal  
Bill Walkup stated that the Airport Authority approved the Eastern Technical Corp Lease for a period of six months. The Lease is now up for renewal. The rate of the current lease is \$ 600.00 per year which is equivalent to one aircraft ramp tie-down for one (1) year. Bill recommended changing the rate to \$ 1,200.00 since he has two aircraft stored in his hangar. The Airport Authority recommended the rate of .22 cents a square foot for improved property and .07 cents for unimproved property which is the rate for the FBO. Hunter Wilson made a motion to renew Jeff Grove's Eastern Technical Corp Lease at the rate of .22 cents for the square footage of his whole hangar for a period of one (1) year. Steve Cox seconded the motion. All were in favor. The motion was carried. The square footage is not known at this time.

3<sup>rd</sup> Item on the Agenda: Arcadia Aviation Lease Revision Request and Purchase Approval  
Mr. Garrett from Arcadia Aviation asked if this Item could be discussed in executive session. The Airport Authority agreed to discuss this matter in executive session.

Bill Walkup mentioned that the Public Address System was installed by him and Tom McKenzie and there are still some "bugs" that need to be worked out.

4<sup>th</sup> Item on the Agenda: Airport Improvement Project Updates  
Bill reported that the Taxiway "E" Project (which is the stimulus project) is at closure. The Apron/Ramp rehabilitation project is also near closure. Some painting and seeding still need to be done before completion.  
The Authority is waiting for completed surveys for the GPS improvement.  
The Airport Authority has received the Grant Offer from FAA for the Noise Compatibility Study.  
The Minimum Standards and Rules and Regulations revision project is complete and that Grant is ready for closeout. This was a 2007 Grant.

The acquisition of property project is under way and the Airport Authority has received a reply from one appraiser. The Airport Authority would like to get at least two appraisers cost to appraise the Howard Enterprise Hangars.

Steve Cox made a motion to allow the Chairman and/or Airport Manager to proceed with the appraisal process and to contract with the low bid appraiser. Rodney Woods seconded the motion. All were in favor. The motion was carried.

Col. Burkhart stated that the MALSRS was done. FAA is to check out the system. Shannon Keesecker was introduced as Chief Rick Alderton's replacement at the Guard.

OTHER BUSINESS:

Bill Walkup mentioned that later today will be a media day for the Air Show which is scheduled for September 4<sup>th</sup> and 5<sup>th</sup>. He stated that the US Thunderbirds, Golden Knights and now a Navy demonstration team and three civilian acts will be added to the roster.

Rick stated that legislation to change the publishing of financial statements for Airport Authorities did not get passed or acted upon in the legislature this session. Hopefully it will get passed in the next session.

Hunter Wilson stated that now that the MOS and Rules and Regulations were in place, a fee structure needs to be established. Bill Walkup was given the task to get some background from other airports on their fee structures.

Joyce did mention that at time there are bound hard copies of the Minimum Standards and Rules and Regulations. They also can be found and are available on the web at [www.wvairport.org](http://www.wvairport.org).

Rodney Woods made a motion to go into executive session for legal and real estate matters with Hunter Wilson giving a second. All were in favor. The motion was carried.

Executive Session began at 8:25 a.m. in the conference room.

Col. Jim Reuss made a motion to come out of executive session and to go back into regular session at 10:32 a.m. with Hunter Wilson giving a second. All were in favor. The motion was carried.

Rick wanted to note that Steve Cox left the executive session when discussing lease matters with Arcadia Aviation.

Hunter Wilson made a motion to resend his earlier motion concerning Jeff Grove Eastern Technical Corp Lease renewal with Rodney Woods seconding the motion. All were in favor. The motion was carried.

Hunter Wilson made a motion to adjust Eastern Technical Corp Lease Renewal rate to .20 cents per square foot for the total footage of the improved property for one (1) year and to be tied to an increase with a CPIU index. Steve Cox seconded the motion. All were in favor. The motion was carried.

Hunter Wilson made a motion to authorize Chaz Printz of Bowles, Rice, McDavid, and Graff & Love to proceed and move forward in a certain real estate matter. Rodney Woods seconded the motion. All were in favor. The motion was carried.

Col. Jim Reuss made a motion to authorize Airport Authority attorney Mike Keller to proceed with legal actions for certain lease matters discussed in executive session. Hunter Wilson seconded the motion. All were in favor. The motion was carried.

Rick stated that May 5<sup>th</sup>, 2010 is the date for the next meeting.

Hunter Wilson made a motion to modify the language on the letter to Tantara with Rodney Woods giving a second. All were in favor. The motion was carried.

Bob Burkhart made a motion to adjourn the meeting with Col. Jim Reuss seconding the motion. All were in favor. The motion was carried.

The meeting was adjourned at 10:35 a.m.