

EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR TUESDAY - JULY 5, 2011

Members Present: Rick Wachtel, Bob Burkhart, Hunter Wilson and Rodney Woods

Members Absent: Steve Cox and Col. Jim Reuss

Also Present: Bill Walkup, Joyce McDonald and standing room only attendance

Rick Wachtel, Chairman, brought the meeting to order at 7:00 p.m. in the terminal building conference room on the second floor.

The Airport Authority meeting minutes of the last meeting was sent to all of the members prior to this meeting. Hunter Wilson made a motion to approve as written and submitted the Airport Authority meeting minutes of June 11, 2011 with Rodney Woods giving a second. All were in favor. The motion was carried.

Joyce McDonald gave the current general bank account balance of \$ 62,362.19.

1st Item on the Agenda: Petitions from Citizens

Delegate Larry Kump applauded the Authority for having an evening meeting and thanked them for do so.

Richard Talbott also thanked the Authority for the evening meeting.

Mike Folk spoke about the Arcadia Aviation situation.

2nd Item on the Agenda: Election of Officers

Rodney Woods made a motion to recommend that Rick Wachtel be re-elected as Chairman with Hunter Wilson giving a second. All were in favor. The motion was carried.

Hunter Wilson made a motion to recommend that Bob Burkhart be re-elected as Secretary/Treasurer and Col. Reuss be re-elected as Vice Chairman with Rodney Woods giving a second. All were in favor. The motion was carried.

3rd Item on the Agenda: Status of Arcadia Aviation

Bill reported that a Default Letter was sent to Mr. Rob Garrett and the Authority received the certified receipt. There is no news from Rob Garrett about the status of Arcadia Aviation. At this time, Arcadia Aviation has not filed bankruptcy. Mike Keller who is the Airport Authority legal representative has recused himself if this situation should occur since he sits on the Centra Bank board. He has recommended Mr. William "Rob" O'Brien to represent the Airport Authority should Arcadia Aviation go into bankruptcy. Rick contacted Mr. O'Brien and asked him if he would represent the Airport Authority. He stated that he would. Rick asked about a fee and Mr. O'Brien said he would determine a flat fee or a per hour charge once he reviews the file. Bob Burkhart made a motion to approve Robert O'Brien as the Airport Authority attorney to deal with issues with Arcadia Aviation. Rodney Woods gave a second. All were in favor. The motion was carried.

4th Item on the Agenda: FBO Fuel Status

Aero Smith presented a proposed Lease and Operating Agreement for the members to review. Rick stated that Aero Smith has been operating the FBO on a temporary basis and is doing a good job. Hunter Wilson recommended exploring the possibility of the Airport Authority providing the fuel service. The Airport Manager was asked to research the possibility of the cost to start up fuel service and report back to the Authority at the next meeting. Hunter Wilson made a motion to table this item on the agenda until Mr. Walkup reports back to the Airport Authority with Bob Burkhart giving a second. All were in favor. The motion was carried.

5th Item on the Agenda: Telecom Agreement and Vault Status

Rick reported that the City Net representative from Frontier looked at the fiber optics and the space in the basement of the terminal building. No one from either company was in attendance. Hunter Wilson made a motion to table this item due to lack of information with Rodney Woods giving a second. All were in favor. The motion was carried.

Rick asked if anyone from Piper from New York City but no one was present.

OTHER BUSINESS:

Bill Walkup stated that the "Rumble in the Valley" motorcycle rally was not well attended but was peaceful and orderly. The organization verbally and unofficially said that it broke even and has hopes of having it again next year. The formal agreement was in placed and reviewed by the Attorney, the Insurance certificates were also obtained and they paid for leasing the land in advance.

Rick Wachtel reported that there has not been any word from the Guard Bureau. In the communication that he has had with the Guard Bureau, he suggested them to keep sending regular payments from the ANG.

Hunter Wilson reported that the attorneys are getting a draft ready for the Request for Proposal for a feasibility study for the Inland Port. The Port Authority is looking at avenues such federal dollars EDA dollars to help fund ½ of this feasibility study. There have been no positive or negative comments from the Governor's office but seemed favorable to the concept.

Bill Walkup stated that Jason Kuhn owner of Aviation Solutions (former Tiger building) has not received all formal documents from the Bankruptcy Court.

Bill Walkup also stated that Arlie Winters of Air Photographics, Inc. gave the square footage of the building and signed the new Access lease document.

Major Henry stated that the Taxiway A is 6% behind in schedule. 31% of the project is complete. There was a change from asphalt to concrete on Alpha 1 and should be complete by November 20th or 21st of this year.

Bob Burkhart stated that there were some things different he heard at the Ethics meeting on Roberts Rules of Order and would like to discuss at the next meeting.

Rick Wachtel stated that the next meeting will be on August 2, 2011 at 8:00 a.m. in the terminal building.

Hunter Wilson made a motion to go into executive session for personnel matters with Bob Burkhart giving a second. All were in favor. The motion was carried.

Executive Session began at 7:30.

Bob Burkhart made a motion to go out of executive session at 7:45 and back into regular session with Hunter Wilson giving a second. All were in favor. The motion was carried.

No action was taken during executive session.

Hunter Wilson made a motion to adjourn the meeting with Rodney Woods giving a second. All were in favor. The motion was carried. The meeting was adjourned at 7:46 p.m...